

DATE: March 20, 2025
TO: Mayor and City Council Members
FROM: Tom Whitmer, Acting City Manager
SUBJECT: Bi-Weekly Management Report

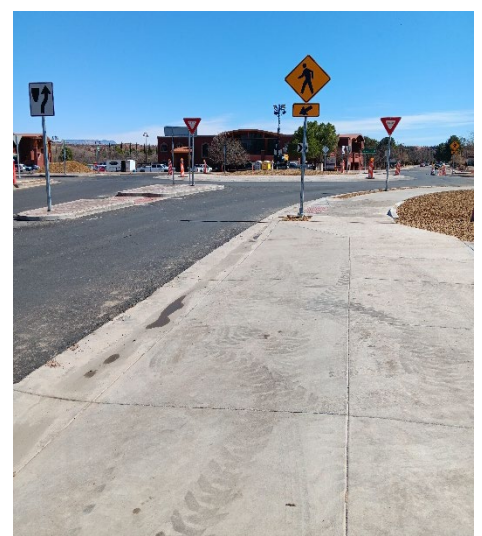
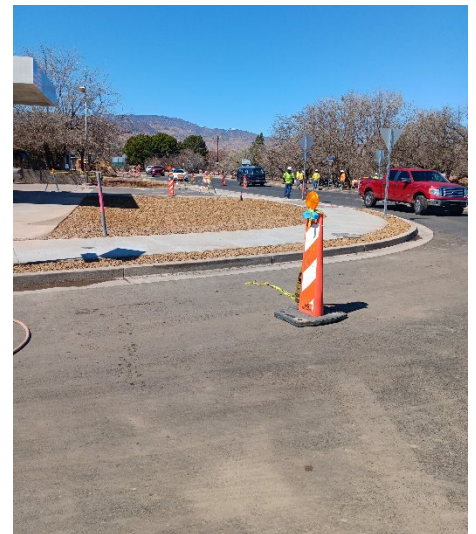


Public Works

Main Street & 10th Street Improvement Project Update

The contractor continues to make excellent progress on the project. Since the last update, the installation of colored stamped concrete in the splitter islands and signage has been completed. The sidewalk and ramp installation is done, except for the intersection's southeast corner. The contractor has been grading the parkway and installing landscape rock as the sidewalk construction wraps up.

All concrete work is expected to be completed by March 28, 2025. The upcoming work schedule includes reinstalling the service station sign on the southwest corner, making utility adjustments, paving the driveway, and finishing the remaining concrete work, including the catch basin. Parkway restoration and placement of landscape rock will continue. By March 28, 2025, South 10th Street will reopen to traffic, and all sidewalks and ramps will be accessible to pedestrians. APS is scheduled to install the poles for intersection lighting during the week of April 14, 2025. After the lighting installation is completed, striping work will take place.



Police Department

SPIDR Tech

The Police Department continues to use SPIDR Tech, an innovative customer service tool designed to improve communication between the department and the community. SPIDR Tech automatically sends text messages and emails to victims and reporting parties, keeping them informed about the status of their cases and providing important follow-up information. This program allows us to deliver real-time updates, share helpful resources, and conduct post-incident surveys, ensuring transparency and fostering trust within our community.

Below are some snapshots of the March SPIDR Tech survey responses from the community. These responses offer valuable insights into the police department's overall performance. This tool is essential for helping us assess our effectiveness by capturing community feedback from the initial phone call to the officer's response.

Do you have any additional comments, questions or concerns?

My husband and I appreciate the dispatching of an officer who was able to find the 2 young men that came to our door and interact with them. Also, the dispatcher was very thorough and kind in her interaction with us. Thank you for your timely actions.

Do you have any additional comments, questions or concerns?

I am very impressed for the fast response of the Police department in Cottonwood in a non emergency situation. The officer who came to the neighborhood was very professional and kind, and kept me updated with news about the issue I was concerned about , after he got all the information it was needed. I am very happy to know that my neighbors are ok and safe. Thank you for giving peace of mind.

Do you have any additional comments, questions or concerns?

Interaction with the dispatcher was pleasant and she was knowledgeable of the problem. The response was timely with a positive outcome. I wish to thank the Dept for their assistance and help in aiding with this problem.

Do you have any additional comments, questions or concerns?

Great response time and service, thank you!

HOW SATISFIED ARE YOU WITH THE PROFESSIONALISM OF THE CALL TAKER/DISPATCHER WITH WHOM YOU INTERACTED?

4.76 OF 5

FROM 63 RESPONSES

HOW SATISFIED ARE YOU WITH THE COTTONWOOD POLICE DEPARTMENT RESPONSE TIME TO YOUR CALL?

4.87 OF 5

FROM 38 RESPONSES

HOW SATISFIED ARE YOU WITH THE PROFESSIONALISM OF THE COTTONWOOD POLICE OFFICER WITH WHOM YOU INTERACTED?

4.76 OF 5

FROM 38 RESPONSES

OVERALL, HOW SATISFIED WERE YOU WITH THE COTTONWOOD POLICE DEPARTMENT?

4.65 OF 5

FROM 63 RESPONSES

[Administration Department](#)

Coffee With Council

The City of Cottonwood invites the public to Coffee with Council on Thursday, April 3, 2025, from 9:00 a.m. to 11:00 a.m. at Firecreek Coffee Co. Enjoy free coffee and pastries while discussing important community topics, such as the Main Street Improvements and Pavement Preservation Projects.

City Council members and City staff will be available to answer questions, hear your thoughts, and engage in meaningful conversation about the future of our roads and infrastructure. This event is free and open to the public. Stop by, grab a cup of coffee, and participate in the discussion.



[Parks, Recreation, Library](#)

Recreation and Enrichment Catalog

The Parks & Recreation Department has published the Spring/Summer 2025 issue of the Recreation and Enrichment Catalog. This catalog highlights all our upcoming programs and events available to the public. [Click here](#) to view the catalog online.



Parents Night Off

Hey parents! Are you ready for a night out on Friday, April 18, 2025? Look no further! Let us care for your little ones from 5:30 p.m. – 8:30 p.m. while you enjoy a night on the town. Your child will have fun with games, activities, and making new friends. Our experienced staff will lead them in fun arts and crafts activities, and they'll enjoy pizza and a movie. Don't miss out on this opportunity to give yourself the break you deserve while your child has a blast with us. Reserve your child's spot soon, as space is limited. Sign up at <https://secure.rec1.com/AZ/cottonwood-az/catalog>.



Annual Easter Eggstravaganza

The Annual Easter Eggstravaganza returns at Riverfront Park on Saturday, April 19, 2025. This FREE event is a community favorite, and we look forward to having a safe, family-friendly, and hoppin' good time with you all. Kids up to 8 years old are welcome to participate. The egg hunts begin at 10:00 a.m. sharp, so get there early to pick out a good spot.



Shallow Water Lifeguard Course

The Parks and Recreation Department dedicated time over spring break to offering a Shallow Water Lifeguard course, where participants learned valuable life-saving skills. Six individuals successfully completed the course and earned certifications in Shallow Water Lifeguarding, CPR, and First Aid for professional rescuers. Our part-time lifeguard application is now open, and several certification dates are approaching. If you know someone who is interested, please encourage them to apply!



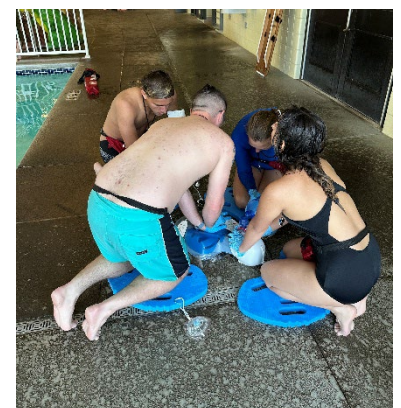
Upcoming Classes:

Shallow Water Certification: April 18, 19, and 21

Full Lifeguard Certification: May 2, 3, and 4

Full Lifeguard Certification: May 12 – May 17

For more detailed information on lifeguard certification classes, please contact Julia Root at JRoot@cottonwoodaz.gov



Summer Programs at the REC

Registration is now open for many of our upcoming summer Parks & Recreation Department summer programs. Youth are able to participate in swimming lessons, youth sports camps, and Missoula Children's Theatre. To register, please visit <https://secure.rec1.com/AZ/cottonwood-az/catalog>.

Learn to Swim at the REC!

Whether you're a beginner dipping your toes in the water or an advanced swimmer aiming to perfect your stroke, our experienced and certified instructors are here to guide you every step of the way!

2025 Session Schedule

Parent & Tot: June 4, June 11, June 18, June 25
 Session 1: June 2 - June 12
 Session 2: June 16 - June 26
 Session 3: June 30 - July 10
 Session 4: July 14 - July 24

2025 Session Costs

Parent & Tot: \$7.00 per class
 Session 1: \$40.00
 Session 2: \$40.00
 Session 3: \$40.00
 Session 4: \$40.00

SCAN TO REGISTER

All Ages Welcome

Parent & Tot Classes

Beginner & Advanced Friendly

928-639-3200
 150 S. 6th Street
cottonwoodaz.gov/parks-recreation

AUDITION REGISTRATION NOW OPEN!

Missoula Children's Theatre is returning June 2025 to Cottonwood, AZ to present The Snow Queen!

Participation is FREE & youth ages 6-18 are encouraged to participate!

AUDITIONS	REHEARSALS	SHOWTIMES
June 9 10 am	June 9-14 10 AM-12 PM 12:15-2:15 PM	June 15 3 pm & 5:30 pm
Cottonwood Community Club House	*Dates & times dependent upon role assigned	Cottonwood Community Club House

SCAN QR CODE TO SIGN UP

MISSOULA CHILDREN'S THEATRE

COTTONWOOD PARKS & REC BASKETBALL CAMP 2025

YOUTH CAMP IS OPEN TO BOYS & GIRLS IN GRADES 1ST-8TH!

1ST-4TH GRADE: 8-9:45AM
5TH-8TH GRADE: 10AM-12PM

DATES: JUNE 23-27

LOCATION: COTTONWOOD REC CENTER GYMNASIUM

REGISTRATION OPEN ONLINE MARCH 10 - JUNE 1

BASKETBALL & FREE SHIRT ARE PROVIDED!

CONTACT Tristan Wright
 twright@cottonwoodaz.gov
 928-639-3200
cottonwoodaz.gov/parks-recreation

COTTONWOOD PARKS & REC VOLLEYBALL CAMP 2025

YOUTH CAMP IS OPEN TO BOYS & GIRLS IN GRADES 1ST-8TH!

1ST-4TH GRADE: 8-9:45AM
5TH-8TH GRADE: 10AM-12PM

DATES: JUNE 2-6

LOCATION: COTTONWOOD REC CENTER GYMNASIUM

REGISTRATION OPEN ONLINE MARCH 10 - MAY 18

VOLLEYBALL & FREE SHIRT ARE PROVIDED!

CONTACT Tristan Wright
 twright@cottonwoodaz.gov
 928-639-3200
cottonwoodaz.gov/parks-recreation

Community Development

Historic Preservation Commission Meeting

The Cottonwood Historic Preservation Commission will meet on Wednesday, March 26, 2025, at 6:00 pm at the Council Chambers - Riverfront, 1083 E. Riverfront Road, Cottonwood, AZ 86326.

The following items are scheduled for discussion only:

- 2025 COTTONWOOD HISTORIC PROPERTY TOUR
- SECTION 310: HISTORIC PRESERVATION ORDINANCE TEXT AMENDMENTS
- LOCATION OF NEW PUBLIC RESTROOMS IN OLD TOWN

All interested persons are encouraged to send comments to the Community Development Planner by noon on Tuesday, March 25, 2025. A verbal comment period will be provided during each hearing item. The Chair may impose a time limit on each speaker. The Commission will not consider written materials submitted less than three working days before the meeting.

CF and NF Zones

On March 18, 2025, the City Council approved a Zoning Ordinance amendment regarding permitted uses in the CF (Community Facility) and NF (Natural Features and Open Space) zones and a Zone Change for about 1,005 acres to CF and NF. The CF zone is for developed public facilities, including City parks, offices, facilities, and the airport. The NF zone is applied to City, State, and Forest Service land to be maintained as natural open space. All 1,005 acres of public land had been zoned for residential, commercial, or industrial uses, and the Zone Change was needed for the zoning to match the General Plan's land use designations.

Old Town Land Exchange

On March 18, 2025, the City Council approved an exchange of land and easements between the City and Curtis Lindner, resulting in the City acquiring right-of-way for Cactus Street just south of Main Street and an easement for the Blowout Trail, which will connect S. Balboa Street with SR 89A. The City also gains a 1.7-acre parcel at the end of Balboa Street and some utility easements, while Mr. Lindner receives several unused rights-of-way in the Willard Addition subdivision west of Old Town.

General Plan Minor Amendments

On March 17, 2025, the Planning & Zoning Commission recommended approval of several minor amendments to the 2024 General Plan. Community Development staff had assembled some corrections, updates, and clarifications needed after the General Plan was adopted in June 2024. The amendments will be considered by the City Council at a special meeting on March 27, 2025, before the retreat.

If you have any questions, please don't hesitate to reach out.

Thank you.

Tom Whitmer
Acting City Manager